

Training Alert!

PREPARING FOR RETIREMENT

This class is designed for City of Seattle Employees who are planning to retire within the next 5 years.

In this class, you will learn:

- ◆ What to expect from City Retirement System, Social Security, Medicare, Medicaid.
- ◆ Strategies to enhance your financial security through financial planning.
- ◆ How to review and prepare estate planning.

Target Audience

This course is for City of Seattle Employees who are members of the Seattle City Employees' Retirement System (or others who are contributing to the City Retirement System) and their spouses/partners.

Instructors

The instructors are specialists in the field of retirement including:

Financial Planning	Estate Planning
City Retirement System Specialists	Social Security Expert
Statewide Health Insurance Benefits (SHIBA)	

Class Dates and Time

**Class takes place downtown in the Seattle Metropolitan Credit Union Building
or as otherwise designated.**

Each class meets in the evening for four consecutive weeks as follows:

Thursday evenings: March 4, 11, 18 & 25, 2004

Space is limited. **Pre-registration is required.**

Priority is given from the waiting list based on your projected date of retirement.

Places in the class will be allocated, and confirmation letters distributed approximately
6 weeks before each program begins.

For further information, call **Sheila Moss** at **(206) 386-1293**

To get your name on the waiting list, complete the special application form and return it to:
Sheila Moss, Retirement Office

M.S. 12-03-01

801 – 3rd Ave, 3rd Floor, Seattle, WA 98104.

ADA/Reasonable accommodation is provided upon request.

Application for “Preparing for Retirement Programs”

Evening Classes

City Retirement Benefits	Statewide Health Insurance Benefits Advisor (SHIBA)	Social Security Benefits	Estate Planning	Financial Planning & Investing
Thursday March 4, 2004	Thursday March 4, 2004	Thursday March 11, 2004	Thursday March 18, 2004	Thursday March 25, 2004
6:15 – 7:30 p.m.	7:45 – 8:45 p.m.	6:15 – 8:45 p.m.	6:15 – 8:45 p.m.	6:15 – 7:30 p.m.
<input type="checkbox"/> Yourself <input type="checkbox"/> Yourself & spouse/partner	<input type="checkbox"/> Yourself <input type="checkbox"/> Yourself & spouse/partner	<input type="checkbox"/> Yourself <input type="checkbox"/> Yourself & spouse/partner	<input type="checkbox"/> Yourself <input type="checkbox"/> Yourself & spouse/partner	<input type="checkbox"/> Yourself <input type="checkbox"/> Yourself & Spouse/partner

To add your name to our waiting list, please complete and return this form to the Retirement Office. Class sizes are limited. Class placement will be confirmed approximately 4 – 6 weeks prior to each class session. Those closest to retirement will be given priority. **Please do not presume placement in requested program until you receive confirmation.**

This program is funded by the Retirement System. There is no admission charge.

We recommend that you consider attending one of the Deferred Compensation seminars put on by the Plan administrator. Those sessions will be announced on the City Inweb Home Page.

Name _____ Employee # _____ Phone _____

Return completed form to:

**Retirement Office, MS 12-03-01,
801 Third Avenue, Suite 300, Seattle, 98104
(206) 386-1293**

or call Sheila Moss at:

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